



12 The Triangle  
Teignmouth  
Devon TQ14 8AT  
Tel:01626 879741



## Tenancy Application Form

LETTING AGENT TO COMPLETE IN BLOCK CAPITALS

### 1. APPLICATION TYPE

Instant Plus Reference Only	<input type="checkbox"/>	Credit Check Reference Only	<input type="checkbox"/>
Including Rent Guarantee 6 months Nil Excess	<input type="checkbox"/>	Including Rent Guarantee 6 months One Month Excess	<input type="checkbox"/>
Including Rent Guarantee 12 months Nil Excess	<input type="checkbox"/>	Including Rent Guarantee 12 months One Month Excess	<input type="checkbox"/>
Letting Agent Name:	<b>DART &amp; PARTNERS</b>		Postcode: <b>TQ14 8AT</b>

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### 2. DETAILS OF PROPERTY TO BE RENTED

House Number/Name:			
Address:			
Town:		County:	
Postcode:		Property type:	
Was the property purpose-built:	Yes/No	<input type="checkbox"/>	Number of bedrooms:

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### 3. RENTAL DETAILS

Number of Tenants:		Rent per month:	£
Start date:		Rental term:	

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### 4. TENANT DETAILS

Please state names of any tenants moving in to this property and their share of the rent:

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### 5. PERSONAL DETAILS

Title:		First Name:	
Middle Name:		Surname:	
Date of Birth (dd/mm/yyyy):		Nationality:	
Sex:	Male <input type="checkbox"/>	Female <input type="checkbox"/>	Maiden/Other Name:
Marital Status:		NI Number:	
Daytime Tel:		Evening Tel:	
Mobile number:		Email address:	

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6. CURRENT ADDRESS		PLEASE PROVIDE THREE YEARS WORTH OF RESIDENCY DETAILS (USE A SEPARATE SHEET IF NECESSARY)	
Abode number (ex. Flat 22 or the Old Barn):			
House number/Building number (ex. 22 or 189):			
House name/Building name (ex. Farm Cottage):			
Street 1:			
Street 2:			
Town:			
County:			
Postcode:			
Time at this address:	Years <input type="text"/>	Months <input type="text"/>	
Residence type:	Owner <input type="checkbox"/>	Rented <input type="checkbox"/>	Council Tenant <input type="checkbox"/>
Other <input type="text"/>	Living with parents <input type="checkbox"/>	Living with friend <input type="checkbox"/>	
Is this a foreign address?			Yes <input type="checkbox"/> No <input type="checkbox"/>

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7. PREVIOUS ADDRESS			
Abode number (ex. Flat 22 or the Old Barn):			
House number/Building number (ex. 22 or 189):			
House name/Building name (ex. Farm Cottage):			
Street 1:			
Street 2:			
Town:			
County:			
Postcode:			
Time at this address:	Years <input type="text"/>	Months <input type="text"/>	
Residence type:	Owner <input type="checkbox"/>	Rented <input type="checkbox"/>	Council Tenant <input type="checkbox"/>
Other <input type="text"/>	Living with parents <input type="checkbox"/>	Living with friend <input type="checkbox"/>	
Is this a foreign address?			Yes <input type="checkbox"/> No <input type="checkbox"/>

Please provide three years worth of residency details (use a separate sheet if necessary)

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8. FINANCIAL DETAILS			
Employment Status <small>(Employed, Self Employed, Retired, Unemployed, Student)</small>			
Annual Income (£ per Annum)			
Job Title			
Start Date			
Payroll/Pension Reference Number			
Will Your Employment Change Before The Tenancy Starts?			Yes <input type="checkbox"/> No <input type="checkbox"/>
What Is The Nature Of Your Employment?			Full <input type="checkbox"/> Temporary <input type="checkbox"/> Contract <input type="checkbox"/>
Average Commission/Bonus (£ per Annum)			
Average Overtime (£ per Annum)			
Do you have any other sources of income ? e.g. Tax Credits / Housing benefit etc			Yes <input type="checkbox"/> No <input type="checkbox"/>
If so, how much? (£ per Annum)			
and where from?			

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## 9. EMPLOYER DETAILS

Company/Accountants or Pension Providers Name:	
Address 1:	
Address 2:	
Town:	
County:	
Postcode:	
Contact Name:	
Contact Job Title:	
Phone (Daytime):	
Phone (Mobile):	
Email:	
Fax Number:	
Additional Information:	

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## 10. FUTURE / PREVIOUS EMPLOYMENT DETAILS

PLEASE COMPLETE THIS SECTION IF YOU HAVE WORKED FOR YOUR CURRENT EMPLOYER FOR LESS THAN 1 YEAR

Employment Status: <small>(Employed, Self Employed, Retired, Unemployed, Student)</small>	
Annual Income (£ per Annum)	
Job Title:	
Start Date:	
End Date:	
Payroll/Pension Reference Number	
What Is The Nature Of Your Employment?	Full <input type="checkbox"/> Temporary <input type="checkbox"/> Contract <input type="checkbox"/>
Reason For Leaving?	
Company/Accounts or Pension Providers Name:	
Address 1:	
Address 2:	
Town:	
County:	
Postcode:	
Contact Name:	
Contact Job Title:	
Phone (Daytime):	
Phone (Mobile):	
Email:	
Fax Number:	
Additional Information:	

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## 11. CURRENT OR PREVIOUS LANDLORD/AGENT DETAILS

Do you pay your rent through a letting managing agent?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Landlord/Letting Agents Name <small>(This should be to whom you pay the rent)</small>	<input type="text"/>	
Contact Name:	<input type="text"/>	
Address 1:	<input type="text"/>	
Address 2:	<input type="text"/>	
Town:	<input type="text"/>	
County:	<input type="text"/>	
Postcode:	<input type="text"/>	
Phone (Daytime):	<input type="text"/>	
Phone (Mobile):	<input type="text"/>	
Email:	<input type="text"/>	
Fax Number:	<input type="text"/>	

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## 12. HOMEOWNER DETAILS PLEASE COMPLETE THIS SECTION IF YOU ARE A HOMEOWNER

What are your intentions for your property?	Selling <input type="checkbox"/>	Letting <input type="checkbox"/>	Other <input type="checkbox"/>	<small>(Please specify in additional information in section 14)</small>
Letting Agents (if letting)/Solicitors Name (if selling)	<input type="text"/>			
Contact Name:	<input type="text"/>			
Address 1:	<input type="text"/>			
Address 2:	<input type="text"/>			
Town:	<input type="text"/>			
County:	<input type="text"/>			
Postcode:	<input type="text"/>			
Phone (Daytime):	<input type="text"/>			
Phone (Mobile):	<input type="text"/>			
Email:	<input type="text"/>			
Fax Number:	<input type="text"/>			

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## 13. BANK/BUILDING SOCIETY DETAILS (current account please)

Name of Bank/Building Society:	<input type="text"/>		
Address of Bank/Building Society	<input type="text"/>		
Account in the name of:	<input type="text"/>		
Account number:	<input type="text"/>		
Sort code:	<input type="text"/>		
Time with bank/building society:	Years <input type="text"/>	Months <input type="text"/>	
Do you have a cheque guarantee card?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Not known <input type="checkbox"/>

14. ADDITIONAL INFORMATION

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15. PERSONAL DETAILS			
Have you ever been issued with a County Court Judgement/Court Decree/Bankruptcy/Administration Order	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Are you aware of any adverse credit history?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
If you have answered Yes to either of these questions please specify:			
Are you a smoker?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Do you have children?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
If Yes please specify how many, their names and ages:			
Do you have pets?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
If Yes please specify how many, and their type:			
How do you propose to pay the rent?	Salary <input type="checkbox"/>	Savings <input type="checkbox"/>	Other <input type="checkbox"/> <small>(Please specify in additional information in section 14)</small>

16. NEXT OF KIN (who can be contacted in an emergency)	THIS MUST NOT BE A SPOUSE
Title, First Name and Surname:	
Address 1:	
Address 2:	
Town:	
County:	
Postcode:	
Phone (Daytime):	
Phone (Mobile):	
Relationship to Tenant (parent/guardian/etc):	

## 17. IDENTIFICATION DETAILS

Identification type (UK passport no., Driving license no. Utility bill):	
Identification number (if Utility bill, give account no. with issuer, e.g. BT:	

## AUTHORISATION

The details contained within this application have been given by the named applicant with their full authority and agree for these details to be checked against details held on Call credit data base for the purpose of pre-tenancy acceptance. All records of any such searches will be kept securely for the intended use only and will not affect your ability to obtain credit in any way.

All information and personal data is strictly held and used within the Data Protection Act 1998. Rent4Sure may contact the applicant to offer other products and services.

I confirm that all the information and details given within this application is true and accurate to the best of my knowledge.

I also confirm that I give my full consent to Rent4Sure to contact any credit search and contact my employer and/or Landlord/Agent in order to confirm my information supplied and my ability to complete my obligations within the tenancy.

Applicant Name: .....Applicant Signature: .....Date: .....